

"Form No. 26Q

[See section 193, 194, 194A, 194B, 194BB, 194C, 194D, 194EE, 194F, 194G, 194H, 194I, 194J, 194LA, and rule 31A]

Quarterly statement of deduction of tax under sub-section (3) of section 200 of the Income-tax Act in respect of payents other than salary for the quarter ended
(June/September/December/March).....(Financial Year)

1. (a) Tax Deduction and Collection Account Number (TAN)	<input type="text"/>
(b) Permanent Account Number (PAN) [See Note 1]	<input type="text"/>
(c) Financial Year	<input type="text"/>

(d) Has the statement been filed earlier for this quarter (Yes/No)	<input type="text"/>
(e) If answer to (d) is "Yes", then Token No. of original statement	<input type="text"/>
(f) Type of Deductor (See Note 2)	<input type="text"/>

2. Particulars of the Deductor

(a) Name	<input type="text"/>
(b) If Central/State Government Name (See Note 3)	<input type="text"/>
AIN Code of PAO/TO/CDDO	<input type="text"/>
(c) TAN Registration No.	<input type="text"/>
(d) Address	<input type="text"/>
Flat No.	<input type="text"/>
Name of the premises/building	<input type="text"/>
Road/Street/Lane	<input type="text"/>
Area/Location	<input type="text"/>
Town/City/District	<input type="text"/>
State	<input type="text"/>
PIN Code	<input type="text"/>
Telephone No.	<input type="text"/>
Alternate telephone No. (See Note 4)	<input type="text"/>
Email	<input type="text"/>
Alternate email (See Note 4)	<input type="text"/>

3. Particulars of the person responsible for deduction of tax:

(a) Name	<input type="text"/>
(b) Address	<input type="text"/>
Flat No.	<input type="text"/>
Name of the premises/building	<input type="text"/>
Road/Street/Lane	<input type="text"/>
Area/Location	<input type="text"/>
Town/City/District	<input type="text"/>
State	<input type="text"/>
PIN Code	<input type="text"/>
Telephone No.	<input type="text"/>
Alternate telephone No. (See Note 4)	<input type="text"/>
Email	<input type="text"/>
Alternate email (See Note 4)	<input type="text"/>
Mobile No.	<input type="text"/>

4. Details of tax deducted and paid to the credit of the Central Government:

Sl. No.	Tax	Interest	Fee (See Note 5)	Penalty / Others	Total amount deposited as per challan/ Book Adjustment (402+403+404+405) (See Note 6)	Mode of deposit through Challan (C) /Book Adjustment (B) (See Note 7)	BSR code/ Receipt Number of Form No. 24G (See Note 8)	Challan Serial No./DDO Serial no. of Form No. 24G (See Note 8)	Date on which amount deposited through challan/ Date of transfer voucher (dd/mm/yyyy) (See Note 8)	Minor Head of Challan (See Note 9)
[401]	[402]	[403]	[404]	[405]	[406]	[407]	[408]	[409]	[410]	[411]
1										
2										
3										

5. Details of amount paid and tax deducted thereon from the deductees (see Annexure)

Verification

I,, hereby certify that all the particulars furnished above are correct and complete.

Place:

Signature of the person responsible for deducting tax at source

Date:

Name and designation of the person responsible for deducting tax at source

Notes:

1. It is mandatory for non-Government deductors to quote PAN. In case of Government deductors, "PANNOTREQD" should be mentioned.
2. Please indicate Government deductor or non-Government deductor.
3. In case of Central Government, please mention name of Ministry/Department. In case of State Government, please mention name of the State.
4. In alternate telephone number and alternate email, please furnish the telephone number and email of a person who can be contacted in the absence of deductor or person responsible for deduction of tax.
5. Fee paid under section 234 E for late filing of TDS statement to be mentioned in separate column of 'Fee' (column 404)
6. In column 406, Government DDOs to mention the amount remitted by the PAO/CDDO/DTO. Other deductors to write the exact amount deposited through challan.
7. In column 407, Government deductors to write "B" where TDS is remitted to the credit of Central Government through book adjustment. Other deductors to write "C".
8. Challan / Transfer Voucher (CIN / BIN) particulars, i.e. 408, 409, 410 should be exactly the same as available at Tax Information Network.
9. In column 411, mention minor head as marked on the challan.

ANNEXURE : DEDUCTEE WISE BREAK UP OF TDS
(Please use separate Annexure for each line-item in Table at Sl. No. 04 of main Form 26Q)
Details of amount paid/credited during the quarter ended..... (dd/mm/yyyy) and of tax deducted at source

BSR Code of branch/Receipt Number of Form No. 24G	
Date on which challan deposited/Transfer voucher date (dd/mm/yyyy)	
Challan Serial Number / DDO Serial No. of Form No. 24G	
Amount as per Challan	
Total tax to be allocated among deductees as in the vertical total of Col. 421	
Total interest to be allocated among the deductees mentioned below	

Name of the Deductor	
TAN	

Sl. No.	Deductee reference number provided by the deductor, if available	Deductee code (01-Company 02-Other than company)	PAN of the deductee	Name of the deductee	Section code (See Note 7)	Date of payment or credit (dd/mm/yyyy)	Amount paid or credited	Total tax deducted	Total tax deposited	Date of deduction (dd/mm/yyyy)	Rate at which deducted	Reason for non-deduction/ lower deduction/ Higher Deduction/ Threshold/ Transporter/ (See notes 1 to 6)	Number of the certificate under section 197 issued by the Assessing Officer for non-deduction/lower deduction
[412]	[413]	[414]	[415]	[416]	[417]	[418]	[419]	[420]	[421]	[422]	[423]	[424]	[425]
1													
2													
3													
Total													

Verification

I,, hereby certify that all the particulars furnished above are correct and complete.

Place:
 Date:

Signature of the person responsible for deducting tax at source
 Name and designation of the person responsible for deducting tax at source

Notes:

- Write "A" if "lower deduction" or "no deduction" is on account of a certificate under section 197.
- Write "B" if no deduction is on account of declaration under section 197A.
- Write "C" if deduction is on higher rate on account of non-furnishing of PAN by the deductee.
- Write "Y" if no deduction is on account of payment below threshold limit specified in the Income-tax Act, 1961.
- Write "T" if no deduction is on account of deductee being transporter. PAN of deductee is mandatory.[section 194C(6)]
- Write "Z" if no deduction is on account of payment being notified under section 197A(1F).
- List of section codes is as under:

Section	Nature of Payment	Section Code
193	Interest on securities	193
194	Dividend	194
194A	Interest other than interest on securities	94A
194B	Winnings from lotteries and crossword puzzles	94B
194BB	Winnings from horse race	4BB
194C	Payment of contractors and sub-contractors	94C
194D	Insurance Commission	94D
194EE	Payments in respect of deposits under National Savings Schemes	4EE
194F	Payments on account of re-purchase of Units by Mutual Funds or UTI	94F
194G	Commission, prize etc., on sale of lottery tickets	94G
194H	Commission or Brokerage	94H
194I (a)	Rent	4IA
194I (b)	Rent	4IB
194J	Fees for Professional or Technical Services	94J
194LA	Payment of Compensation on acquisition of certain immovable property	4LA.";